



ESSEX USA, LLC

164 Brighton Road, Clifton New Jersey 07012
(973) 883-4000 (Phone) (973) 883-4007 (Fax)

SERVICE CHECK-IN FORM

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact: _____ E-mail: _____

DESCRIPTION	MODEL NUMBER	SERIAL #

User Name and Password (if applicable): _____

Description of Problem:

WARRANTY INFORMATION (if under warranty, the below must be filled out):

Apple Limited Warranty # _____

Apple Care # _____

Note: Apple Warranties do not cover software related issues. Any issue found to be not covered by Apple Warranty (Apple Limited/Apple Care) is subject to 1st hour in-house bench fee, \$90.00

To expedite repairs, I automatically authorize Essex Computers to conduct repairs on the above equipment, where parts and labor does not exceed: \$150____ \$300____ \$500____ \$750____

DEPOSIT: CASH____ CHECK____ VISA____ MASTERCARD____ AMEX____ DISCOVER____

Credit Card #: _____ Expiration Date: _____

Name on Card: _____

TERMS OF AGREEMENT: I agree to pay EssexUSA, LLC a non-refundable 1st hour labor fee of \$90.00 + sales tax if applicable, payable in advance. If paying by credit card, I authorize EssexUSA to charge the card specified above. If I commence with repairs as recommended by EssexUSA, I understand this 1st hour charge will be applied to the total bill. Payment for repair is payable in full upon pick up of system(s). EssexUSA will not be responsible for any data lost on hard drives. Please make sure all essential data is backed up externally before leaving your computer. I understand that EssexUSA is not responsible for any equipment left in its possession beyond 30 days of the repair estimate date. Such equipment shall be considered abandoned and may be disposed of. I understand that modifications or changes to my system(s) by any unauthorized person may void any applicable warranty and that EssexUSA will notify me of such if discovered during the diagnostic process. I understand that EssexUSA will not remove or displace any component if the above system(s) unless necessary for repair or replacement and that all equipment will be returned with its original repaired components. I am responsible for the removal of any components prior to delivery to Essex should I feel any additional security is warranted.

PRINTED NAME

SIGNATURE

DATE